



**CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR PUBLIC HEALTH
Division of Epidemiology and Health Planning**

Steven L. Beshear
Governor

Immunization Program
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Audrey Tayse Haynes
Secretary

August 5, 2014

Dear Pre-School, Child Care, and Head Start Programs:

Immunization Certificates for the beginning school year 2014-2015 may appear different for some children since they may have been printed from a variety of sources. This information is to serve as a reminder to what constitutes a valid immunization certificate according to state regulation.

An immunization certificate can be printed from physicians' electronic health record, printed by a local health department, or hand written on a blank certificate supplied on the Kentucky Immunization Program website. Valid immunization certificates need to comply with the KY State regulation as cited in the attachment. Please note that valid certificates do not need to contain a state seal.

Thank you for your cooperation.

Sincerely,

A handwritten signature in blue ink that reads "Margaret C. Jones".

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Section 4. Immunization Certificates, 902 KAR 2:060

(1) An immunization certificate may be issued by:

- (a) A physician;
- (b) An advanced practice registered nurse;
- (c) A physician's assistant;
- (d) A pharmacist;
- (e) Local health department; or
- (f) Other licensed healthcare facility administering immunizations.

(2) An immunization certificate may be signed by:

- (a) A physician;
- (b) An advanced practice registered nurse;
- (c) A physician's assistant;
- (d) A pharmacist;
- (e) Local health department administrator; or
- (f) A registered nurse designee of a physician, local health department administrator, or other licensed healthcare facility.

(3) A local health department, healthcare provider, pharmacist, or other licensed healthcare facility administering immunizations may obtain the following immunization certificates from the Cabinet for Health and Family Services:

- (a) Commonwealth of Kentucky Immunization Certificate;
- (b) Commonwealth of Kentucky Provisional Immunization Certificate;
- (c) Commonwealth of Kentucky Certificate of Medical Exemption; or
- (d) Commonwealth of Kentucky Certificate of Religious Exemption.

(4) If an immunization certificate that was not provided by the CHFS is issued to a child, it shall:

- (a) Be a hard copy or an electronically-produced copy;
- (b) Be in the same size and format as a certificate provided by the CHFS; and
- (c) Contain at least the following information:
 - 1. The name of the child;
 - 2. The birthdate of the child;
 - 3. The name of the parent or guardian of the child;
 - 4. The address of the child, including street, city, state, zip code;
 - 5. The type(s) of vaccine(s) administered to the child;
 - 6. The date that each dose of each vaccine was administered;
 - 7. Certification that the child is current for immunizations until a specified date, including a statement that the certificate shall not be valid after the specified date;
 - 8. The signature and the date of the signature of:
 - a. A physician;
 - b. An advanced practice registered nurse;
 - c. A physician's assistant;
 - d. A pharmacist;
 - e. Local health department administrator; or
 - f. A registered nurse designee of a physician, local health department administrator, or other licensed healthcare facility; and

9. The name of the healthcare provider practice, pharmacy, local health department, or licensed health care facility.

10. Immunizations included on the certificate shall only be those immunizations required for attending child day care centers, certified family child care homes, other licensed facilities which care for children, preschool programs, and public and private elementary or secondary schools as outlined in Section 2 of this administrative regulation. The certificate issued may have a separately titled additional page for all immunizations administered but not otherwise required for attending child day care centers, certified family child care homes, other licensed facilities which care for children, preschool programs, public and private elementary, and secondary schools.

A complete copy of 902 KAR 2:060 is online, <http://www.lrc.ky.gov/kar/902/002/060.htm>